

# IT'S TIME TO PLAN 2012

Join the Maryland Head Start Association for a day of planning on Friday, January 27, 2012 in Ellicott City.



## General Meeting & Planning Activities

### The Day's Schedule

- 9 AM to 9:30 AM -- Check-in and Continental Breakfast
- 9:30 AM to 12 Noon – MHSA General Meeting
- 12 Noon to 1:00 PM – Lunch
- 1:00 PM to 3:00 PM – Workgroup Meetings (Attendees divided up into smaller groups)
- 3:00 PM to 4:00 PM – Work Groups report back

### Location:

**Turf Valley Hotel**  
2700 Turf Valley Road  
Ellicott City, Maryland

## Send Staff, Parents, Board Members & Friends

Each Head Start Program may send as many representatives as they like. The more ideas we can generate the better. This is a day to decide what **you** want from **your** Association and to help develop the strategies to make it happen.

The morning's agenda will include reports on already planned events, updates from committees on recent events and brainstorming on goals for the coming year.

The afternoon will consist of attendees being divided up into workgroups based on their affiliation within a program (e.g. all Family Services staff in one workgroup, all Nutrition staff in another). It is important that we have representation from all of the various constituent groups:

Administration	Education
Family Services	Health & Wellness
Disabilities	Nutrition
Parents	Board Members
Community Partners	



**Lunch will be provided.** The first two representatives are free. Each additional person is \$25 per person to help defray the costs of meals and the meeting space costs, etc.

**Everyone is welcome and needed.** Be sure to send at least one representative from your Head Start Program.

Your RSVP is very important. Please use the accompanying form to indicate how many people are coming from your program.

**See you there!**

If you have any suggestions for agenda items or have questions that you feel need to be discussed at this meeting, please email the Acting Executive Director, Nadine Owens Burton at [nburton@owensburton.net](mailto:nburton@owensburton.net) with your input and suggestions. If you are not able to make this meeting, but still wish to provide your insight into the decision making process, please contact Nadine.